Seven Hills West Public School

Respectful, Safe, Responsible Learners

SENTRAL PARENT PORTAL & SCHOOLBYTES

SENTRAL   **School Bytes**

Dear Parent/Caregiver

We would like to confirm that Seven Hills West PS is going paperless.

This means that all notes; newsletters; communications; will only be issued via email.

Therefore, it is imperative that every parent join our Sentral Parent Portal.

The Sentral Parent Portal app allows families to:

- have notification sent directly to parents
- explain past and upcoming student absences
- view calendar events
- view school documents
- view excursion details and respond to permission notes

Accessing the Sentral Parent Portal App

1. Download the 'Sentral for Parents' app (through GooglePlay or PlayStore)

2. Search for Seven Hills West Public School

3. Click **Register here** to register a new account.

If you have questions about using the app, or need some extra help then please browse the list of FAQs at https://info.sentral.com.au/new-app-getting-started.

If you have already activated your Sentral for Parents Account, we would like to thank you for your prompt cooperation.

If you do not recall receiving the 'Key' information for the Sentral Parent Portal – please check your 'Junk Mail' in the event it has inadvertently been sent there. Otherwise, please contact the school so we can arrange a new 'Key' to be sent to you.

'Keys' to join the Portal have been sent to all parents, and if you have already joined last year, it rolls over to yearly.

Cnr Lucas Road and Sackville Street Seven Hills NSW 2147
Telephone: 9622 2136   Facsimile: 9831 6437   Email: sevenhillw-p.school@det.nsw.edu.au

A Proud PBL School (Positive Behaviour for Learning)

Additionally, we are wanting all payments to be made online through Schoobytes.

You will need to download the Schoolbytes app through GooglePlay or PlayStore and initiate an account:

- Open parent portal link: https://portal.schoolbytes.education/auth/login
- Select the create a new account link - https://portal.schoolbytes.education/auth/register
- Enter your first name as it appears on your student's profile at Seven Hills West
- Enter your last name as it appears at Seven Hills West
- Enter the email address you use for school communications
- Enter a password
- Confirm password
- Select create account
- An email will be sent to the email address nominated so that you can verify your access to the email address.
- Once created – go into SchoolBytes
- Select link other student
- Search for Seven Hills West PS
- Enter your childs first name and then last name
- Select grade
- Enter students date of birth
- Select search

The system will then match you and your child automatically

We are hoping this will make all our processes more streamlined and bring us in line with the 21st Century.

Please do not hesitate to contact the office should you require any further assistance in this matter.

Regards

Ms S Clement
Principal

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