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19 December 2018

## Principal's Message

### Learning with Ms Becker

As we bid farewell to 2018, the planning has begun for when you all return to learn with us in 2019.

We have evaluated plans, made on balanced judgments about the programs and student achievement and hence have begun creating learning goals for us all. The major planning for us at this point is the class configuration based on how many students are starting with us next year and returning to us next year.

Below is the class structure we are beginning the year with:

### Classes for 2019

We will begin next year with the following configuration:

- 2x Preschool
- 3x Kindergarten
- 2x Year One
- 2x Year Two
- 1x Year 3
- 1x Years 3/4
- x Year Four
- 1x Year Five
- 1x Years 5/6
- 1x Year 6

Please note this class structure is subject to change by the end of week 2 as a result of our enrolment audit that occurs during that week.

### Presentation Day Showcase Week

Over the last two weeks I have had the privilege of working alongside our local schools in recognising the academic achievements of students.

I attended Seven Hills High School, Blacktown Girls High School and our very own school and preschool ceremonies.

Each one had a significant focus on excellence in teaching and learning and I was in awe of the talented young men and women living in our community.



### Year 6 Present

Our Year 6 present is simply magnificent.

One of our Year 6 students, Mickaela Yabut, designed images for our Year 6 students to paint onto the doors of our bathrooms. The students have worked so hard this term on the project and it will be revealed to the school on the last day before the tunnel.

Congratulations Year 6 and thank you!



## Graduation of our Year 6 and Preschool

Our students in both grades celebrated their strong year of learning and the start of the next phase of their lives. Well done everyone!

<http://www.youtube.com/watch?v=DM9nOo7nTbU>



I am tremendously proud of our school and the achievements we have made this year together as a school community.

I would like to thank you all and wish you a fabulous break and safe new year, ready to return and learn with us in 2019.

**Kind regards,**  
**Kylie Becker**

## Kindy's Christmas Celebration at the Hardy Aged Care Facility Blacktown

On Wednesday 12th December, 2018 Kindergarten visited the residence at Hardy Aged Care facility. All were filled with happiness ending such a magical year!



## Important Reminders

### ALLERGY ALERT

In the interests of the health and safety of all our students please ensure that your child does not bring anything to school for recess or lunch which contains nut and/or egg products. This will include peanut butter or Nutella spread on sandwiches, peanut butter dippers, snack packs with nuts and nut muesli bars.

Your understanding and support in this very important health issue are greatly appreciated.

## SCHOOL HOURS

Children **ARE NOT** to be at school **BEFORE** 8.30am each morning and **must be collected at 3.00pm** each afternoon. Should your child need to be at school **EARLIER** than 8.30am or need to be collected **LATER** than 3.00pm, it is necessary for you to arrange for your child to be taken to **Out of Hours School Care** that is located on our premises. This is run by Wesley Out of School Hours Care and their contact number is 9626 1260.

## Expression of Interest for Preschool 2019

If you have a child or know of someone in the area (a neighbour, friend etc) who has a child, turning 4 **BEFORE 31ST JULY 2015** – please phone, or come to the office, to place the child's name on our waiting list.



Expressions of interest are then considered by a Placement Panel during 3rd Term, and should you be successful, you will be contacted by the school to come and collect an enrolment form.

## Enrol For Kindergarten 2019



If you have a child, or know of someone in the area (a neighbor, friend etc) who has a child, turning 5 born **BEFORE 31ST JULY 2014** – please come to the office to collect an enrolment form.

Original birth certificate (or passport and visa), Immunisation Statement from Medicare and proof of residence (ie rates/bank statement/lease etc) are also required for us to take a copy.

## Positive Behaviour for Learning

**SEVEN HILLS WEST IS A PBL SCHOOL!**

PBL encourages positive behaviour from students...

TO be a **SUPERHERO** at SHW, we need to follow these expectations:

- Be Respectful
- Be Safe
- Be Responsible
- Be a Learner

When students meet these expectations they can be given a **SUPERHERO TOKEN**

When students earn 5 **SUPERHERO TOKENS** from one expectation they will receive a **PBL CERTIFICATE** from that expectation

When a student earns 5 **PBL CERTIFICATES** they will receive a **PBL SUPERHERO BADGE**.

## Health and Safety Matters

As well as keeping our staff and students safe on school grounds we aim to maintain a safe environment for parents. If you have a slip, trip or fall or any other issue related to parent safety in the school grounds please notify the office as soon as possible so we can endeavour to identify and resolve any hazards.

It is also a request that dogs not be brought onto the school site without prior permission. Companion dogs are always welcome as required, however pets in the school can cause stress to students and animals.

### Staff Car Park

A reminder to parents/caregivers. **The Staff car park IS NOT a 'walk through' area** or parking for area for parents.

Safety is of the utmost importance to our students and it would be appreciated if you would cooperate in regard to safety in our car park.

### Student Toilets

Just a friendly reminder that student toilets are **not to be used** by parents. If parents have a younger child that requires toileting assistance, please see the office staff to access the toilets located beside the new school hall.

Student toilets are to be used by students of Seven Hills West PS.

## Changes of Clothes

Children in Kindergarten to Year 2, can, on occasion, have an 'accident' by forgetting to go to the toilet at break time, or not advising the teacher that they need to go to the toilet.

This then results in children 'wetting' themselves and coming to the office for a spare change of clothes.

Our supplies are now depleted – so we ask that each parent with children in Kindergarten to Year 2 supply a change of clothing in their child's bag in case of emergencies.

We thank you for your support in this matter.

**SHWPS Administration Office**

## Birthday Cakes

We welcome small individual cakes or the like if your child wishes to share his/her birthday with the class.

Candles **ARE NOT** permitted and teachers are **UNABLE** to cut cakes.

## Calendar

### TERM 4 2018

Planning Sheet for Term 4 – 2018				
Monday 17 <sup>th</sup>	Tuesday 18 <sup>th</sup>	Wednesday 19 <sup>th</sup>	Thursday 20 <sup>th</sup>	Friday 21 <sup>st</sup>
PRESCHOOL 2019 ORIENTATION – EMU	PRESCHOOL 2019 ORIENTATION – WOMBAT K-2 FUN DAY SUPPORT Movie Day	YEAR 6 TUNNEL 2.15pm-3.00pm STUDENT LAST DAY	SDD	SDD
DECEMBER Monday 24 <sup>th</sup>	Tuesday 25 <sup>th</sup>	Wednesday 26 <sup>th</sup>	Thursday 27 <sup>th</sup>	Friday 28 <sup>th</sup>
SCHOOL HOLIDAYS Monday 31 <sup>st</sup>	CHRISTMAS DAY Tuesday 1 <sup>st</sup>	BOXING DAY Wednesday 10 <sup>th</sup>	Thursday 11 <sup>th</sup>	Friday 12 <sup>th</sup>
RETURN TO SCHOOL FOR 2019 Yrs 1-6 Wednesday 30 <sup>th</sup> January 2019 KINDY - Monday 4 <sup>th</sup> February				

### TERM 1 2019

Planning Sheet for Term 1 – 2019				
Monday 28 <sup>th</sup>	Tuesday 29 <sup>th</sup>	Wednesday 30 <sup>th</sup>	Thursday 31 <sup>st</sup>	FEBRUARY Friday 1 <sup>st</sup>
AUSTRALIA DAY HOLIDAY	STAFF DEVELOPMENT DAY	STUDENTS YRS 1-6 RETURN BEST START - KINDY	BEST START - KINDY	BEST START - KINDY
KINDY 2019 COMMENCE	Tuesday 5 <sup>th</sup>	Wednesday 6 <sup>th</sup>	Thursday 7 <sup>th</sup>	Friday 8 <sup>th</sup>
PRESCHOOL – EMU COMMENCE			PRESCHOOL – WOMBAT COMMENCE	

Dates and activities are subject to change. Please review newsletter, our Facebook page and/or our school website, for any changes.

## Notes and Payments

Please be advised that all school notes and written communication are now placed on our website for your easy access. Families that have requested multiple copies will now need to access the website. We are encouraging the use of technology @ SHWPS!

### Important

It would be appreciated, if when completing permission notes, you could include **the child's FULL NAME (Given Name and**

Surname) AND CLASS, in order for the office to correctly identify the student who is participating in the special activity.

## Sending money to school

If paying by cash or cheque, payment envelopes are available to allow office staff to quickly record details for our students.

**A reminder: A permission note must be completed for every student in the family for all activities. Please note the office does not carry change. Please provide the correct money with your payments. We encourage families to pay using our POP – Payment online system via our school website.**

## Collection of Money and Permission Notes

To ensure that students' needs are met on excursions, extra curricula activities and for visiting performances, it is necessary to have procedures in place regarding payments and permission notes. These procedures allow teachers to:

- Ensure that the correct number of teachers are allocated to an activity or excursion
- Buses are ordered for the right number of students
- Book correct numbers for all activities on excursions
- Organise supervision for students not involved in these activities
- Cancel activities if numbers are too low, within a reasonable timeframe.

It will also allow the office staff to have correct numbers, permission notes and money organised before the day of the activity or excursion.

These procedures include any area where money is paid to the school e.g. Excursions, visiting performances, sporting events, book club etc.

**For this to be implemented correctly all money must be paid to front office by the DUE DATE, there will be no exceptions.**

**Permission notes, fully completed with child's name and class, must be given to the front office once you have made your payment online, or at the same time as money is presented.**

In cases of financial hardship, the school *may* be able to assist by contributing a part payment.

Please contact the office for more information.

## Attendance

Student attendance records will be closely monitored. If your child is absent, it is important that a note/certificate explaining their absence is given to the classroom teacher when your child returns to school. Parents/Carers will be given a letter if an explanation is not provided for the student's absence and this must be completed and returned to the classroom teacher so that the student's attendance records will be updated accordingly.

## Student Absences

**The Department of Education deems that all students must attend school every day. Families are also advised that holidays should be taken during school holiday periods.**

If your child is absent from school please notify the school in writing by either sending an email to the school email or sending a note to the class teacher explaining the absence.

**If your child is sick for one day, you DO NOT need to ring the school but can send a note to school with your child on the following day.**

Absences are recorded in the class roll and this roll is admissible as evidence in a court of law.

- Partial absences are also recorded in the roll, where a child arrives late to school or leaves school early.
- If a student is late to school, a parent should escort them to the office so they can give the reason for the late arrival.
- Students, who are constantly late to school, miss the morning lesson introduction and this can lead to gaps in learning.

Please endeavour to maximize your child's attendance at school to ensure that they have the best start possible, every day!

If you are intending to take leave for more than three days, and you know in advance, it is important that this be discussed with the school as an application for leave may be required. If your child is absent for longer than three days it is important that you contact the school to let them know the reason for the absence.

## Working with Children Check

We have received clarification from the department of education in regards to the requirements for parents and carers doing voluntary work with students in any NSW school.

We have been advised that a WWCC certificate is not required.

Any parent or carer doing voluntary work with students at Seven Hills West P.S will need to

- Complete Appendix 5 form (obtain from front office)
- 100 points of ID

Please ensure you visit the School office complete the above requirements prior to commencing volunteering duties.

Thank you for following this process to keep all of our children safe.

## P & C News

On behalf of the P&C I would love to wish you all a very Merry Christmas and Happy New Year. Enjoy your holidays and please be safe.

Our first meeting for **2019** will be on **Wednesday 20th February at 9.15am** in the Library.

The **AGM for 2019** will be held on **Wednesday 20th March at 9.15am** in the Library. All positions will be declared vacant at this meeting. So please consider if you would like to be involved with your school P&C, and elect to take up one of the positions. Further information on the AGM will be discussed at our first meeting of the year.

For more information on what the P&C does please feel free to ask any of this years committee members we are more than happy to answer your questions.

## Uniform Shop & Canteen

These facilities provide an essential service to the school. They are run by the P&C and require volunteers. If you have some spare time and would like to be involved with our uniform shop or canteen, please come and see us at the canteen.

## Uniform Shop opening hours 2018

Every Wednesday during school term 8.30am – 9.30am

### P & C Committee

## CANTEEN NEWS

Parents, please note that the canteen only holds a SMALL amount of change. Kindly, **DO NOT bring \$50 and \$100** when ordering, as we only hold a coin float and cannot accommodate you with change.

**S. Green**

## Community News



**OPERATION 9AM - 3PM  
\$25 PER CHILD PER DAY**

**PCYC  
School  
HOLIDAYS**

<b>Monday 14/1</b>	<b>W1 Boxing W3 Soccer</b>	<b>W2 Arts &amp; Craft W4 Dodgeball</b>
<b>Tuesday 15/1</b>	<b>W1 Arts &amp; Craft W3 Table Tennis</b>	<b>W2 Zumba W4 Multisport</b>
<b>Wednesday 16/1</b>	<b>W1 Youth hub W3 Cooking</b>	<b>W2 Basketball W4 Outdoor games</b>
<b>Thursday 17/1</b>	<b>W1 Kids fitness W3 Arts &amp; Craft</b>	<b>W2 Movie &amp; board games W4 Athletics</b>
<b>Friday 18/1</b>	<b>W1 Multi-sport W3 Soccer</b>	<b>W2 Arts &amp; craft W4 Music &amp; dance</b>
<b>Monday 21/1</b>	<b>W1 Boxing W3 Soccer</b>	<b>W2 Arts &amp; Craft W4 Dodgeball</b>
<b>Tuesday 22/1</b>	<b>W1 Arts &amp; Craft W3 Table Tennis</b>	<b>W2 Zumba W4 Multisport</b>
<b>Wednesday 23/1</b>	<b>W1 Youth hub W3 Cooking</b>	<b>W2 Basketball W4 Outdoor games</b>
<b>Thursday 24/1</b>	<b>W1 Kids fitness W3 Arts &amp; Craft</b>	<b>W2 Youth hub W4 Athletics</b>
<b>Friday 25/1</b>	<b>W1 Movie &amp; games W3 Arts &amp; Craft</b>	<b>W2 Dodgeball W4 Music &amp; dance</b>

**Contact: 9622 3470  
Blacktown@pcycnsw.org.au**

30 Second Ave, Blacktown NSW

**BLACKTOWN  
PCYC**

## Facebook

### Important



Please note, SHWPS Facebook page is for informing parents of up-coming events/changes in dates/event cancellations and also showcasing photos of students and their events.

**DO NOT use this forum to request appointments/interviews** with teachers or ask about upcoming events. Should you need to contact a teacher or have a question, please ring the school on 9622 2136 to assist you with your enquiries.

Thanks.