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5 December 2018

Principal's Message

Learning with Ms Becker

We have been so busy preparing for all of the excitement that is the end of the year and the farewell of our Year 6 students.

The Year 6 students have been working really hard on their gift to the school and I am sure you will all join me on Presentation Day in acknowledging how amazing it is. A huge thank you to the teachers and students involved in this project.

Our Year 6 Graduation and farewell is also taking on a new look this year and I am particularly excited about the surprise it will be for our students. When we have had our special evening, be sure to check out our social media space to see how amazing the students and the venue looks!

As we begin to draw 2018 to a close, the teachers have begun tentatively placing student groups together for next year. If you are not planning on returning in 2019, could you please advise the school. Also, if you know of any students that will be joining our great school, please invite them to come up and enrol! We have so many awesome plans for next year and want everyone to be a part of them.

Last week we held our parents and helpers morning tea and preschool performed for us. They were super cute and did a wonderful job charming everyone. They even took the limelight away from my home cooked cake! I will have to bake another one for the morning tea after Presentation Day!

Our Presentation Day is underway, as well as our Preschool Graduation. I trust you will all be impressed with our sense of occasion and the importance we place on academic achievement.

Your child's reports will be sent home next week. They are a testament to the hard work of your children and their teachers. It gives me such pride reading about their progress and making a personal connection to each student about their learning. I

trust you will all be equally as humbled by how great our school community is.

I look forward to seeing you all over the next two weeks in our many events and know that once the holidays arrive, we will all be grateful of a well earned break.

Kind regards
Kylie Becker

Important Reminders

ALLERGY ALERT

In the interests of the health and safety of all our students please ensure that your child does not bring anything to school for recess or lunch which contains nut and/or egg products. This will include peanut butter or Nutella spread on sandwiches, peanut butter dippers, snack packs with nuts and nut muesli bars.

Your understanding and support in this very important health issue are greatly appreciated.

SCHOOL HOURS

Children **ARE NOT** to be at school BEFORE 8.30am each morning and **must be collected at 3.00pm** each afternoon. Should your child need to be at school EARLIER than 8.30am or need to be collected LATER than 3.00pm, it is necessary for you to arrange for your child to be taken to Out of Hours School Care that is located on our premises. This is run by Wesley **Out of School Hours Care** and their contact number is 9626 1260.

Preschool T-Shirts

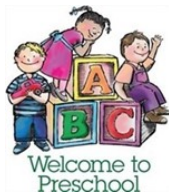
Seven Hills West Preschool now have t-shirts for purchase.



These t-shirts are available for a small cost \$15.00 per shirt. If you would like to purchase an additional t-shirt place your order at the office.

Expression of Interest for Preschool 2019

If you have a child or know of someone in the area (a neighbour, friend etc) who has a child, turning 4 **BEFORE 31ST JULY 2015** – please phone, or come to the office, to place the child's name on our waiting list.



Expressions of interest are then considered by a Placement Panel during 3rd Term, and should you be successful, you will be contacted by the school to come and collect an enrolment form.

Enrol For Kindergarten 2019

If you have a child, or know of someone in the area (a neighbor, friend etc) who has a child, turning 5 born **BEFORE 31ST JULY 2014** – please come to the office to collect an enrolment form.



Original birth certificate (or passport and visa), Immunisation Statement from Medicare and proof of residence (ie rates/bank statement/lease etc) are also required for us to take a copy.

Check Out Our Breakfast Club!



Not Returning to SHW Next Year?

STUDENTS NOT RETURNING IN 2019

As the end of year is fast approaching – it would be appreciated if you would advise the office if your child **IS NOT RETURNING** to Seven Hills West in **2019**.

This will assist us in organising classes in 2019.

There is **NO need** to advise us if your child is **currently in Year 6** and heading off to high school next year.



Positive Behaviour for Learning

SEVEN HILLS WEST IS A PBL SCHOOL!

PBL encourages positive behaviour from students...

TO be a **SUPERHERO** at SHW, we need to follow these expectations:

- Be Respectful
- Be Safe
- Be Responsible
- Be a Learner

When students meet these expectations they can be given a **SUPERHERO TOKEN**

When students earn **5 SUPERHERO TOKENS** from one expectation they will receive a **PBL CERTIFICATE** from that expectation

When a student earns **5 PBL CERTIFICATES** they will receive a **PBL SUPERHERO BADGE**.

Health and Safety Matters

As well as keeping our staff and students safe on school grounds we aim to maintain a safe environment for parents. If you have a slip, trip or fall or any other issue related to parent safety in the school grounds please notify the office as soon as possible so we can endeavour to identify and resolve any hazards.

It is also a request that dogs not be brought onto the school site without prior permission. Companion dogs are always welcome as required, however pets in the school can cause stress to students and animals.

Staff Car Park

A reminder to parents/caregivers. The **Staff car park IS NOT** a 'walk through' area or parking for area for parents.

Safety is of the utmost importance to our students and it would be appreciated if you would cooperate in regard to safety in our car park.

Student Toilets

Just a friendly reminder that student toilets are **not to be used** by parents. If parents have a younger child that requires toileting assistance, please see the office staff to access the toilets located beside the new school hall.

Student toilets are to be used by **students** of Seven Hills West PS.

Changes of Clothes

Children in Kindergarten to Year 2, can, on occasion, have an 'accident' by forgetting to go to the toilet at break time, or not advising the teacher that they need to go to the toilet.

This then results in children 'wetting' themselves and coming to the office for a spare change of clothes.

Our supplies are now depleted – so we ask that each parent with children in Kindergarten to Year 2 supply a change of clothing in their child's bag in case of emergencies.

We thank you for your support in this matter.

SHWPS Administration Office

Birthday Cakes

We welcome small individual cakes or the like if your child wishes to share his/her birthday with the class.

Candles **ARE NOT** permitted and teachers are **UNABLE** to cut cakes.

Calendar

TERM 4 2018

Planning Sheet for Term 4 ~ 2018					
	DECEMBER Monday 3 rd	Tuesday 4 th	Wednesday 5 th	Thursday 6 th	Friday 7 th
8	P-4 Assembly 2-3pm	High School ORIENTATION BREAKFAST CLUB 8.30am-8.55am		S2 & S3 Dance2BFF BREAKFAST CLUB 8.30am-8.55am	
9	Monday 10 th PRESENTATION ASSEMBLY 9.15- 11am	Tuesday 11 th BREAKFAST CLUB 8.30am-8.55am	Wednesday 12 th Kindergarten Christmas Performance at Hardy Aged Care YEAR 6 FAREWELL EVENING	Thursday 13 th BREAKFAST CLUB 8.30am-8.55am	Friday 14 th Preschool COMBINED Graduation in Hall
10	Monday 17 th PRESCHOOL 2019 ORIENTATION – EMU	Tuesday 18 th PRESCHOOL 2019 ORIENTATION – WOMBAT	Wednesday 19 th YEAR 6 TUNNEL 2.15pm-3.00pm STUDENT LAST DAY	Thursday 20 th SDD	Friday 21 st SDD
	DECEMBER Monday 24 th SCHOOL HOLIDAYS	Tuesday 25 th CHRISTMAS DAY	Wednesday 26 th BOXING DAY	Thursday 27 th	Friday 28 th
	Monday 31 st	JANUARY Tuesday 1 st	Wednesday 10 th	Thursday 11 th	Friday 12 th
	RETURN TO SCHOOL FOR 2019 Yrs 1-4 Wednesday 30 th January 2019 KINDY – Monday 4 th February				

Dates and activities are subject to change. Please review newsletter, our Facebook page and/or our school website, for any changes.

Notes and Payments

Please be advised that all school notes and written communication are now placed on our website for your easy access. Families that have requested multiple copies will now need to access the website. We are encouraging the use of technology @ SHWPS!

Important

It would be appreciated, if when completing permission notes, you could include **the child's FULL NAME (Given Name and Surname) AND CLASS**, in order for the office to correctly identify the student who is participating in the special activity.

Sending money to school

If paying by cash or cheque, payment envelopes are available to allow office staff to quickly record details for our students.

A reminder: A permission note must be completed for every student in the family for all activities. Please note the office does not carry change. Please provide the correct money with your payments. We encourage families to pay using our POP – Payment online system via our school website.

Collection of Money and Permission Notes

To ensure that students' needs are met on excursions, extra curricula activities and for visiting performances, it is necessary to have procedures in place regarding payments and permission notes. These procedures allow teachers to:

- Ensure that the correct number of teachers are allocated to an activity or excursion
- Buses are ordered for the right number of students
- Book correct numbers for all activities on excursions

- Organise supervision for students not involved in these activities
- Cancel activities if numbers are too low, within a reasonable timeframe.

It will also allow the office staff to have correct numbers, permission notes and money organised before the day of the activity or excursion.

These procedures include any area where money is paid to the school e.g. Excursions, visiting performances, sporting events, book club etc.

For this to be implemented correctly all money must be paid to front office by the DUE DATE, there will be no exceptions.

Permission notes, fully completed with child's name and class, must be given to the front office once you have made your payment online, or at the same time as money is presented.

In cases of financial hardship, the school *may* be able to assist by contributing a part payment.

Please contact the office for more information.

Attendance

Student attendance records will be closely monitored. If your child is absent, it is important that a note/certificate explaining their absence is given to the classroom teacher when your child returns to school. Parents/Carers will be given a letter if an explanation is not provided for the student's absence and this must be completed and returned to the classroom teacher so that the student's attendance records will be updated accordingly.

Student Absences

The Department of Education deems that all students must attend school every day. Families are also advised that holidays should be taken during school holiday periods.

If your child is absent from school please notify the school in writing by either sending an email to the school email or sending a note to the class teacher explaining the absence.

If your child is sick for one day, you DO NOT need to ring the school but can send a note to school with your child on the following day.

Absences are recorded in the class roll and this roll is admissible as evidence in a court of law.

- Partial absences are also recorded in the roll, where a child arrives late to school or leaves school early.
- If a student is late to school, a parent should escort them to the office so they can give the reason for the late arrival.
- Students, who are constantly late to school, miss the morning lesson introduction and this can lead to gaps in learning.

Please endeavour to maximize your child's attendance at school to ensure that they have the best start possible, every day!

If you are intending to take leave for more than three days, and you know in advance, it is important that this be discussed with the school as an application for leave may be required. If your child is absent for longer than three days it is important that you contact the school to let them know the reason for the absence.

Working with Children Check

We have received clarification from the department of education in regards to the requirements for parents and carers doing voluntary work with students in any NSW school.

We have been advised that a WWCC certificate is not required.

Any parent or carer doing voluntary work with students at Seven Hills West P.S will need to

- Complete Appendix 5 form (obtain from front office)
- 100 points of ID

Please ensure you visit the School office complete the above requirements prior to commencing volunteering duties.

Thank you for following this process to keep all of our children safe.

P & C News

The year is slowly coming to end but the P&C are looking forward to meeting new and fresh faces in 2019. If you would like to be involved please come along to a meeting in the new year.

Our first meeting for **2019** will be on **Wednesday 20th February at 9.15am** in the Library.

The **AGM for 2019** will be held on **Wednesday 20th March at 9.15am** in the Library. All positions will be declared vacant at this meeting. So please consider if you would like to be involved with your school P&C, and elect to take up one of the positions. Further information on the AGM will be discussed at our first meeting of the year.

For more information on what the P&C does please feel free to ask any of this years committee members we are more than happy to answer your questions.

Uniform Shop & Canteen

These facilities provide an essential service to the school. They are run by the P&C and require volunteers. If you have some spare time and would like to be involved with our uniform shop or canteen, please come and see us at the canteen.

Uniform Shop opening hours 2018

Every Wednesday during school term 8.30am – 9.30am

P & C Committee

CANTEEN NEWS

Parents, please note that the canteen only holds a SMALL amount of change. Kindly, **DO NOT bring \$50 and \$100** when ordering, as we only hold a coin float and cannot accommodate you with change.

S. Green

Community News



Through the Windows Film: Christmas

Dear parent/guardian,

ABC TV's Play School are casting for a family to appear in our upcoming series called *Let's Celebrate*. This series explores all the different ways we celebrate in multicultural Australia, from Diwali to Christmas, Birthdays, Holidays and many more special events.

We are on the lookout for a family with a child or children aged between 5 – 10 years of age who would be excited to share with us how your family celebrates Christmas at home.

To apply:

Please email play.school@abc.net.au by Monday, Dec 3 with the following:

- Names of the family members that make up your household + the ages of your child / children.
- A short video of your child / children talking to camera. They may like to tell us their favourite part of Christmas (low resolution smartphone videos are fine).

Filming will take place on December 11 @ Willy's Christmas Tree Farm in Box Hill + your family home.

The films will be broadcast in 2019 on ABC KIDS and ABC iView. A copy of the final segment will be made available after the episode has gone to air.

Many thanks for your co-operation!
Play School

Work at the biggest event in NSW

NSW State election

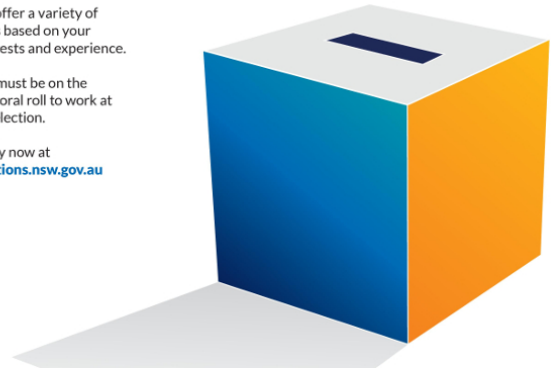
23 March 2019

Get paid to help deliver democracy.

We offer a variety of roles based on your interests and experience.

You must be on the electoral roll to work at the election.

Apply now at elections.nsw.gov.au



Summer School Holiday Activities

for primary school students



Check out our school holiday activities for primary school students!

Get an interactive presentation on the new \$50 banknote and discover banknote security features.

Explore the Museum with a treasure map and learn about the history of Australia.

Summer Session Times

Wednesday, 9 January, 11.00 am – 12.45 pm
Friday, 11 January, 11.00 am – 12.45 pm
Wednesday, 16 January, 11.00 am – 12.45 pm
Friday, 18 January, 11.00 am – 12.45 pm
Wednesday, 23 January, 11.00 am – 12.45 pm
Friday, 25 January, 11.00 am – 12.45 pm

Cost: FREE (bookings essential)
Email: museum@rba.gov.au
Phone: (02) 9551 9743

Reserve Bank of Australia Museum
Ground Floor, 65 Martin Place
Sydney NSW 2000
To find out more, visit:
www.museum.rba.gov.au/events



Facebook

Important

Please note, SHWPS Facebook page is for informing parents of up-coming events/changes in dates/event cancellations and also showcasing photos of students and their events.

DO NOT use this forum to request appointments/interviews with teachers or ask about upcoming events. Should you need to contact a teacher or have a question, please ring the school on 9622 2136 to assist you with your enquiries.

Thanks.